# CHAPTER 39: FEE SCHEDULES

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## *ADMINISTRATIVE SERVICES DEPARTMENT*

### § 39.000 ADMINISTRATIVE SERVICES DEPARTMENT.

### § 39.001 SECURITY OFFICE

| ***SECURITY OFFICE*** | |
|---|---|
| Fingerprinting Fee | $10 for 2 cards,<br>$5 for each additional card |

(Ord. 99-04, passed 6-9-99; Ord. 2003-07, passed 6-18-2003)

**§ 39.003 ADMINISTRATIVE SUPPORT SERVICES**

| *ADMINISTRATIVE SUPPORT SERVICES* | |
|---|---|
| Office/Staff Research Fee | $50 per hour, or fraction thereof |

(Ord. 99-04, passed 6-9-1999; Ord. 2024-04, passed 7-3-2024)

**§ 39.010 OFFICE OF COUNTY RECORDS.**

**§ 39.011 FEES - GENERAL.**

| *COUNTY RECORDS -- FEE SCHEDULE* | |
|---|---|
| Per printed page instrument (ORS 205.320) | $5 |
| Additional fee for non-standard document (ORS 205.232) | $20 |
| Each additional transaction embodied in one document (ORS 205.320) | $5 |
| Assessment and taxation fee (document conveys interest in real property) (ORS 205.320) | $10 |
| Public Land Corner Preservation Fund fee (ORS 203.148) | $20 |
| Oregon Land Information Fee (OLIS) | $1 |
| Oregon Housing-Related Fee (ORS 205.323(1)(c)) | $60 |
| Geographic Information Services Fee (GIS) (All instruments except for liens, military discharges, satisfaction of judgments, federal documents, and other documents not usually charged a recording fee) | $10 |
| Certification | $3.75 |
| Certified copy of marriage certificate | $7.75 |
| Copies | $.25 per page |
| Copies - 11x17 | $.50 per page |
| Copies -17x24 Plat | $8 per page |
| Copiers - Electronic | $.25 per page - $1 minimum |

| *COUNTY RECORDS -- FEE SCHEDULE* | |
|---|---|
| Computer research | $50 per hour |
| Electronic or on-line payments | Transaction Fee Cost |
| Marriage license | $67.75 |
| Marriage License Waiver of three days waiting period | $10 |
| Marriage License Application/Record Amendment Fee | $25 |
| Passport Photographs - 2 | $15 |
| Public notary fee | $10 |
| Search Fee to Locate Document | $3.75 |
| Social gaming license | $100/table |

Fees listed are first page recording fees. Add $5 for each additional page (ORS 205.320). (Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-02, passed 2-17-99; Ord. 99-14, passed 12-29-1999; Ord. 2001-03, passed 6-6-2001; Ord. 2009-04, passed 6-17-09; Ord. 2010-02, passed June 2, 2010; Ord. 2012-10, passed 6-20-12; Ord. 2014-03, passed 6-18-14; Ord. 2015-04, passed 6-17-15; Ord. 2016-07, passed 6-15-15; Ord. 2017-18, passed 6-7-2017; Ord. 2018-02, passed 6-20-18; Ord. 2023-05, passed 6-21-23; Ord. 2024-04, passed 7-3-2024; Ord. 2026-05, passed 6-17-26)

**§ 39.012 DEEDS.**

Per page fee ($5/page) plus $71 (ORS 205.323) plus $10 (ORS 203.148) plus $10.

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-02, passed 2-17-99; Ord. 99-14, passed 12-29-1999; Ord. 2012-10, passed 6-20-12; Ord. 2015-04, passed 6-17-15; Ord. 2017-18, passed 6-7-2017; Ord. 2018-02, passed 6-20-18)

**§ 39.013 MORTGAGES AND OTHER SIMILAR LIENS**

Per page fee ($5/page) plus $31 (ORS 205.323) plus $10 (ORS 203.148).

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-02, passed 2-17-99; Ord. 99-14, passed 12-29-1999;Ord. 2015-04, passed 6-17-15)

**§ 39.014 MILITARY DISCHARGES.**

| *MILITARY DISCHARGE* | |
|---|---|
| ***Description*** | ***Fee*** |
| Discharge records (If Umatilla County resident) | None |
| Discharge records (If non-Umatilla County resident | $16 |
| Certified copies of discharge records | None |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Am. Ord. 99-02, passed 2-17-99; Ord 99-14, passed 12-29-1999)

**§ 39.015 PLATS; PARTITIONS.**

For recording and indexing any plat, the Records Office in whose office the deed records of the county are kept shall collect the following fees (ORS 205.320):

| *PLATS; PARTITIONS* | |
|---|---|
| ***Description*** | ***Fee*** |
| Subdivision plats containing 20 lots or less | $130 |
| Subdivision plats containing over 20 lots and less than 30 lots | $135 |
| Subdivision plats containing over 30 lots and less than 50 lots | $140 |
| Subdivision plats containing over 50 lots and less than 75 lots | $145 |
| Subdivision plats containing more than 75 lots and less than 101 lots | $150 |
| Subdivision plats containing over 100 lots | $155 (In addition, the Records Officer shall charge $0.50 per lot for all lots over 100) |
| Partition plats | $130 |
| Cemetery plat or replat | $130 + $.05/lot or gravesite |

| *PLATS; PARTITIONS* | |
|---|---|
| ***Description*** | ***Fee*** |
| Condominium plat recording/filing | $120 + $5/page |

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-02, passed 2-17-99; Ord 99-14, passed 12-29-1999; Ord. 2003-07, passed 6-18-2003; Ord. 2006-12, passed 5-3-2006;Ord. 2015-04, passed 6-17-2015; Ord. 2019-04, passed 7-03-2019; Ord. 2026-05,passed 6-17-2026)

**§ 39.016 [Section Deleted]**

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-14, passed 12-29-1999; Ord. 2009-04, passed 6-17-2009)

**§ 39.017 [Section Deleted]**

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Am. Ord. 99-02, passed 2-17-99; Ord. 99-14, passed 12-29-1999; Ord. 2009-04, passed 6-17-2009)

**§ 39.018 LIENS.**

Per page fee ($5/page) plus $31 (ORS 205.323).

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Am. Ord. 99-02, passed 2-17-99; Ord. 99-14, passed 12-29-1999; Ord. 2015-04, passed 6-17-15)

**§ 39.019 DOMESTIC PARTNERSHIPS.**

| *DOMESTIC PARTNERSHIPS FEES* | |
|---|---|
| ***Description*** | ***Fees*** |
| Domestic Partnership | $67.75 |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Am. Ord. 99-02, passed 2-17-99; Ord. 99-14, passed 12-29-1999; Ord. 2008-03, passed 2-6-08 ; Ord. 2019-04, passed 7-03-2019)

**§ 39.020 [Section deleted].**

**§ 39.021 [Section deleted]**

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-14, passed 12-29-1999; Ord. 2001-03, passed 6-6-2001)

**§ 39.022 [Section deleted]**

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-14, passed 12-29-1999; Ord. 2001-03, passed 6-6-2001)

**§ 39.023 [Section deleted]**

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-14, passed 12-29-1999; Ord. 2001-03, passed 6-6-2001)

**§ 39.024 [Section deleted]**

(Ord. 99-14, passed 12-29-1999; Ord. 2001-03, passed 6-6-2001; Ord. 2016-07, passed 6-15-16)

**§ 39.030 ELECTIONS.**

| ***ELECTIONS FEES*** | | |
|---|---|---|
| ***Section No.*** | ***Description*** | ***Fees*** |
| **§ 39.031** | Copies | $0.25 per page |
| **§ 39.032** | Maps | Rural Precinct $20<br>City $20<br>Livestock $0.25/page |
| **§ 39.033** | Computer research | $50 per hour |

| *ELECTIONS FEES* | | |
|---|---|---|
| **§ 39.034** | Office research | $50 per hour |
| **§ 39.035** | Certified Mail | $6 |
| **§ 39.037** | Postage and handling | $5 |
| **§ 39.038** | Fax | $5 + $1/page |
| **§ 39.039** | Electronic Voter List | $25 + $.025 per 100 voters |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 2006-18, passed 11-21-2006; Ord. 2009-04, passed 6-17-2009; Ord. 2010-02, passed 6-2-2010; Ord. 2011-04, passed 7-6-2011; Ord. 2015-04, passed 6-17-15; Ord. 2024-04, passed 7-3-2024)

**§ 39.040 [Section deleted]**

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 2015-04, passed 6-17-15)

**§ 39.050 INFORMATION TECHNOLOGY.**

| *INFORMATION TECHNOLOGY FEES* | | |
|---|---|---|
| ***Section No.*** | ***Description*** | ***Fees*** |
| **§ 39.051** | Hourly rate for work performed.<br>All reports, computer data files, programming and any other special services conducted by department will be charged an hourly fee as follows:<br>A. Staff research time - $50 /hour<br>B. Computer time - $50 /hour<br>A minimum amount of half hour will be charged for all services performed. | |
| **§ 39.052** | Reports:<br>Reports generated on paper | $0.25 per page, additional |

| *INFORMATION TECHNOLOGY FEES* | | |
|---|---|---|
| | Reports generated on media. Added charge will be for the cost of the media:<br>CDROM | $5<br>If the purchaser provides their own media, this fee will be waived unless the media provided is defective. An extra charge will be charged for the cost of shipping. |
| | USB Thumb Drive | Cost + 10%<br>minimum charge of $5 per drive |

| *INFORMATION TECHNOLOGY FEES* | | |
|---|---|---|
| **§ 39.053** | Access fees:<br>A. Web Query set up<br>The dial in customer will be given a contact number for support should problems arise when attempting dial-up connections. If a dial in customer wishes to terminate its access to the county computer, the customer must submit a notice in writing to Umatilla County Computer Information Services 30 days prior to the last day it wishes to have access. Dial in access set up charge for all first time dial in customers. (The fee includes one hour of initial training, if needed, at the courthouse in Pendleton. The county is not responsible for set up of the user's hardware and software in order to connect to the Umatilla County's computer system. The Computer Information Services department is only responsible for maintaining hardware and the software on the county side of the connection) | $60 |
| | B. LEDS connection initial set up | $60 |
| | C. Digital Images - Recorded Documents<br><br>Remote access to digital images of Office of County Records recorded documents is $225 a month or $2,400 a year if paid in full by January 1. Fee is in addition to the Web Query fee. The viewer of the images must also have a paid subscription for the Records Web Query in order to access the system. | $225/month or $2,400/year if paid in full by January 1 |
| | Minimum charge | $40/month, or $360/year if paid in full by January 1 (includes billing service) |
| | Monthly access/support charge | $40 |

| *INFORMATION TECHNOLOGY FEES* | | |
|---|---|---|
| **§ 39.053** | Workstation charge (LEDS) | $20/computer connected, or monthly fee divided among non-county agencies, whichever is less |
| | Video arraignment connection - for non-state court connections - set up fee | $60 |
| | Video arraignment monthly access charge for non-state court connections | $30 |
| **§ 39.054** | Consulting and training | $40 per hour, minimum of 30 minutes |
| **§ 39.055** | Minimum shipping and handling fee | $5 |
| **§ 39.056** | Assessment sales file subscription for one year Electronic copy of current sales information e-mailed to subscriber once a month. All subscribers will receive the same data. Any request for different data or form will be treated as a special request and will be billed pursuant to §39.051. | $180 |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Ord. 99-14, passed 12-29-1999; Ord. 2000-06, passed 6-7-2000; Ord. 2001-03, passed 6-6-2001; Ord. 2002-05, passed 6-5-2002; Ord. 2003-07, passed 6-18-2003; Ord. 2008-10, passed 6-20-2008; Ord. 2011-04, passed 7-6-2011; Ord. 2015-04, passed 6-17-15; Ord. 2016-07, passed 6-15-16; Ord. 2018-02, passed 6-20-18; Ord. 2024-04, passed 7-3-2024)

**§ 39.070 [ Section Deleted]**

(Ord. 2004-17, passed 12-15-2004; Ord. 2006-12, passed 5-3-2006; Ord. 2022-05, passed 6-29-22)

**§ 39.075 GEOGRAPHICAL INFORMATION SERVICES.**

| *GEOGRAPHICAL INFORMATION SERVICES FEES* | | |
|---|---|---|
| ***Section No.*** | ***Description*** | ***Fees*** |

| *GEOGRAPHICAL INFORMATION SERVICES FEES* | | |
|---|---|---|
| **§ 39.076** | Cartography research, Map Work Labor (also graphics and desktop publishing). Does not include materials, which will charged in addition to labor charge. | $100 per hour<br>A minimum of ½ hour will be charged. |
| **§ 39.078** | Computer printouts | $.25 per copy |
| **§ 39.079** | Postage and handling | $3.00 |
| **§ 39.080** | Copies | $.25 per copy |
| **§ 39.081** | Maps<br>County Assessor's Tax Maps (18"x20")<br>Digital file<br><br>Custom Computer generated map<br>Laser print copy 8½"x11"<br>Bond<br>8½"x11"<br>24"x24"<br><br>Larger sizes<br><br>Aerial photo<br>8½"x11 color copy<br>24"x24"<br>Digital aerial photo data | <br>$5.00 each<br>$5 ($10 minimum) plus $2 (C.D.)<br><br><br>$2/page<br>$7 plus $100/hour research fee<br>$5 plus $100/hour research fee<br>$20 plus $100/hour research fee<br><br>$8/square foot plus $100/hour research fee<br><br><br>$5 each<br>$15<br>$40/CD or $350/set |
| **§ 39.082** | Polygon Format<br>Individual tax lots<br>Entire parcel base (updated quarterly) - Minimal attributes (i.e map, tax lot only)<br>Entire parcel base with attributes (updated quarterly) (i.e map and tax lot with additional attributes from ORCATS system<br>Subscription to quarterly updates - paid annually | <br>$5 each - $30 minimum<br>$500<br><br>$530<br><br><br>$1,750, or $1,850 with assessor data |

| *GEOGRAPHICAL INFORMATION SERVICES FEES* | | |
|---|---|---|
| **§ 39.083** | Tax Lot Consolidation<br><br>Formation of New Taxing District | $20<br><br>$500 |
| **§ 39.084** | GIS Datasets (Does not include quarterly tax lot shapefile)<br>Shape file, layer, coverage with associate attributes. Payment and signed GIS Use License Agreement must be provided prior to distribution. Custom data charge will be applied to tax lot data outside of normal quarterly update schedule. | $30 each,<br>plus $100/hour if data is customized |
| **§** | Property Line Adjustment Deed Check<br>Property Line Adjustment Deed Check - 3+ Parcels<br>Legal Description Verification<br>Type IV Partition Plan review<br>Partition Plat review<br>Subdivision review<br>20 lots or less<br>21-29 lots<br>30-49 lots<br>50-74 lots<br>75-99 lots<br>100 or more lots | $100<br>$25/tax lot<br>$50<br>$100<br>$100<br><br>$125<br>$150<br>$175<br>$200<br>$225<br>$250 + $.50/lot |

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-04, passed 6-9-99; Ord. 2000-06, passed 6-7-2000; Ord. 2001-03, passed 6-6-2001; 2002-05, passed 6-5-2002; Ord. 2006-12, passed 5-3-2006; Ord. 2007-04, passed 3-19-2006; Ord. 2008-10, passed 6-20-2008; Ord. 2011-04, passed 7-6-2011; Ord. 2012-10, passed 6-20-12; Ord. 2014-03, passed 6-18-14; Ord. 2015-04, passed 6-17-2015; Ord. 2016-07, passed 5-15-2016; Ord. 2019-04, passed 7-03-2019; Ord. 2023-05, passed 6-21-2023; Ord. 2024-05, passed 7-3-2024; Ord. 2025-07, passed 6-18-2025; Ord. 2026-05, passed 6-17-2026)

## *ASSESSMENT AND TAXATION DEPARTMENT*

### § 39.100 ASSESSMENT.

| *ASSESSMENT FEES* | | |
|---|---|---|
| ***Section No.*** | ***Description*** | ***Fees*** |
| **§ 39.101** | Application fee (Including low income housing, any other application for tax exemption or limitation, excluding veteran and disability filing)<br><br>Application fee - enterprise zone | $200<br><br>$200 or 0.1% of qualified property investment value |
| **§ 39.102** | Computer reports | $50 per hour plus $0.10 per item |
| **§ 39.103** | Office research | $50 per hour |
| **§ 39.104** | Computer printouts | $0.25 per copy |
| **§ 39.105** | Postage and handling | $3.00 |
| **§ 39.106** | Copies | $0.25 per page |
| **§ 39.106** | Urban Renewal District<br>Set up of new district | $2,500 +<br>$15/district tax account |

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-04, passed 6-9-99; Ord. 2000-06, passed 6-7-2000; Ord. 2001-03, passed 6-6-2001; 2002-05, passed 6-5-2002; Ord. 2006-12, passed 5-3-2006; Ord. 2007-04, passed 3-19-2006; Ord. 2008-10, passed 6-20-2008; Ord. 2011-04, passed 7-6-2011; Ord. 2012-10, passed 6-20-12; Ord. 2016-07, passed 6-15-16; Ord. 2018-02, passed 6-20-18; Ord. 2022-05, passed 6-29-22; Ord. 2024-04, passed 7-3-2024; Ord. 2026-05, passed 6-17-26)

**§ 39.120 TAXATION.**

| *TAXATION FEES* | | |
|---|---|---|
| ***Section No.*** | ***Description*** | ***Fees*** |
| **§ 39.121** | Office research | $50.00 per hour |
| **§ 39.122** | Computer printouts | $0.25 per copy |
| **§ 39.123** | Copies | $0.25 per page |

| *TAXATION FEES* | | |
|---|---|---|
| **§ 39.124** | Foreclosure cost fee | 5% of total taxes and interest owed at time of publication |
| **§ 39.125** | Return check fee | $35 |
| **§ 39.126** | Certification of taxes paid - first copy no charge, replacement certificate reissue | $20 |
| **§ 39.127** | Personal property warrant fee | $60 plus recording fees |
| **§ 39.128** | Foreclosed property list | $15 |
| **§ 39.129** | Real property foreclosure fee<br>Unless property is redeemed on or after the date of ORS 312.125 notice is given | $50<br>$50 or the actual cost to the county for a title search and other expenses related to obtaining a title search |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Ord. 99-02, passed 2-17-99; Ord. 99-04, passed 12-29-1999; Ord. 2001-03, passed 6-6-2001; Ord. 2006-12, passed 5-3-2006; Ord. 2011-04, passed 7-6-2011; Ord. 2012-10, passed 6-20-12; Ord. 2015-04, passed 6-17-15; Ord. 2016-13, passed 12-21-2015; Ord. 2018-02, passed 6-20-2018; Ord. 2019-04, passed 7-03-2019; Ord. 2021-05, passed July 7, 2021; Ord. 2022-05, passed 6-29-2022; Ord. 2024-04, passed 7-3-2024)

**§ 39.130 PROPERTY VALUE APPEALS BOARD.**

| *PROPERTY VALUE APPEALS BOARD* | | |
|---|---|---|
| ***Section No.*** | ***Description*** | ***Fees*** |
| **§ 39.131** | Copies | $0.25 per page |
| **§ 39.132** | Research time | $30 per hour |
| **§ 39.133** | Computer research | $60 per hour |
| **§ 39.134** | Certification of copies | $3.75 per document |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 2006-12, passed 5-3-2006; Ord. 2009-04, passed 6-17-2009; Ord. 2015-04, passed 6-17-15; Ord. 2023-05, passed 6-21-2023)

## § 39.200 BOARD OF COMMISSIONERS.

| *BOARD OF COMMISSIONERS FEES* | | |
|---|---|---|
| ***Section No.*** | ***Description*** | ***Fee*** |
| **§ 39.210** | Copies | $0.25 each page |
| **§ 39.211** | OLCC license (new) | $25 |
| **§ 39.212** | OLCC license (renew) | $25 |
| **§ 39.213** | Social games license | (paid to County Records) |
| **§ 39.214** | Facility use fee for non-county agency<br><br>Non-refundable fee to insure reservation, to be applied toward use fee<br><br>Justice Center Media Center - Cleaning Deposit/Fee - Failure to restore room to same condition | $25 for up to 2 hours<br>$50 per half day (more than 2 hours)<br>$75 per entire day<br><br>$25<br><br>$50 |
| **§ 39.215** | Copies of County Security Video<br><br>USB Thumb Drive | $40/hour<br><br>Cost + 10%<br>minimum charge of $5 per drive |

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Ord. 99-04, passed 6-9-1999; Ord. 2013-06, passed 6-5-2013; Ord. 2015-04, passed 6-17-15; Ord. 2016-07, passed 6-15-16; Ord. 2018-02, passed 10-2-18)

## § 39.220 HARRIS PARK.

| **HARRIS PARK FEES** | | |
|---|---|---|
| ***Section No.*** | ***Description*** | ***Fees*** |
| **§ 39.221** | Campsite fee - All sites<br>Cabin fee | $35/night<br>$50/night |

| | | |
|---|---|---|
| **§ 39.222** | Small shelter fee<br><br>Large shelter (Widner Cove) fee - paid in advance<br><br>Special events and shelters may only be arranged and reserved by telephone and are not available for internet reservation | $30/day<br><br>$75/day |
| **§ 39.223** | Firewood - Subject to supply | $5.00/bundle |
| Harris Park currently has no additional charge for extra vehicles, however it may be necessary to park additional vehicles in the overflow parking due to limited space. Camping is limited to 14 consecutive days maximum, with a ten day break between stays. | | |
| Reservations of camping sites must pay first night in advance and it is non-refundable. If a site is reserved for multiple days and only the first day is paid, after failure to show up the site will be released for rental at 11:00 am the second day. If a camper fails to comply with the rules of the park, future reservations may be denied. | | |

(Ord. 99-02, passed 2-17-99; Ord. 99-14, passed 12-29-1999; Ord. 2002-05, passed 6-5-2002; Ord. 2006-11, passed 4-5-2006; Ord. 2007-06, passed 6-6-07; Ord. 2009-04, passed 6-17-2009; Ord. 2012-10, passed 6-20-12; Ord. 2014-03, passed 6-18-14; Ord. 2015-04, passed 6-17-2015; Ord. 2016-13, passed 12-21-16; Ord. 2022-05, passed 6-29-22; Ord. 2024-04, passed 7-3-2024; Ord. 2025-01, passed February 19, 2025)

## § 39.230 MEDIATION

| *Section No.* | *Description* | *Fees* |
|---|---|---|
| **§ 39.231** | Additional filing fee petitioner | $150 |
| **§ 39.232** | Additional filing fee respondent | $150 |

(Ord. 98-08, passed 12-16-98; Ord. 2000-06, passed 6-6-2000)

## § 39.240 ALL COUNTY DEPARTMENTS

| *Section No.* | *Description* | *Fees* |
|---|---|---|

| | | |
|---|---|---|
| **§ 39.240** | Return check fee (unless otherwise adopted) | $25 or actual bank charges, whichever is larger |
| **§ 39.241** | Research fee (unless otherwise adopted)<br>Office research<br>Computer research | <br>$30/hour<br>$60/hour |
| **§ 39.242** | Copies | $.25/page |

(Ord. 99-02, passed 2-17-1999; Ord. 2001-03, passed 6-6-2001; Ord. 2003-07, passed 6-18-2003; Ord. 2006-12, passed 5-3-2006)

**§ 39.250 FAIRGROUNDS** [Section Deleted]

(Ord. 2008-17, passed 12-17-2008; Ord. 2011-04, passed 7-6-2011; Ord. 2013-06, passed 6-5-2013; Ord. 2014-03, passed 6-18-14; Ord. 2015-04, passed 6-17-2015; Ord. 2017-08, passed 6-7-2017; Ord. 2024-04, passed 7-3-2024)

## *DISTRICT ATTORNEY*

**§ 39.300 DISTRICT ATTORNEY.**

| ***DISTRICT ATTORNEY FEES*** | | |
|---|---|---|
| ***Section No.*** | ***Description*** | ***Fees*** |
| **§ 39.309** | Archive retrieval fee<br>Archive copying fee | $20<br>$.25 per page |
| **§ 39.310** | Discovery charges: misdemeanor and felony | $15/case + $.25 per page |
| **§ 39.311** | CD/DVD duplication | $15 |
| **§ 39.312** | Video conversion | $40 |
| **§ 39.313** | Redaction fee | $30/hour |
| **§ 39.314** | Special Media, including Flash Drive | $20 |
| **§ 39.315** | Electronic Media Link | $15 |

| *DISTRICT ATTORNEY FEES* | | |
|---|---|---|
| **§ 39.316** | Victim Witness DUII Panel | $40 |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Ord. 99-02, passed 2-17-99; Ord. 2000-06, passed 6-7-2000; Ord. 2002-05, passed 6-5-2002; Ord. 2006-12, passed 5-3-2006; Ord. 2007-06, passed 6-6-07; Ord. 2012-10, passed 6-20-12; Ord. 2017-08, passed 6-7-2017; Ord. 2022-05, passed 6-29-2022)

**§ 39.410 [Section Deleted]**

**§ 39.411 [Section Deleted]**

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Ord. 2004-07, passed 3-17-2004; Ord. 2005-12, passed 6-1-2005; Ord. 2006-15, passed 7-5-2006; Ord. 2008-06, passed 4-2-2008; Ord. 2010-04, passed 7-7-2010; Ord. 2016-12, passed 11-2-2016; Ord. 2018-02, passed 6-20-18; Ord. 2019-04, passed 7-3-2019; Ord. 2022-05, passed 6-29-2022)

**§ 39.412 [Section Deleted]**

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Ord. 2004-07, passed 3-17-2004; Ord 2005-12, passed 6-1, 2005; Ord. 2006-15, passed July 5, 2006; Ord. 2008-06, passed 4-2-2008; Ord. 2010-04, passed 7-7-2010; Ord. 2016-12, passed 11-2-2016; Ord. 2021-05, passed 7-7-21; Ord. 2022-05, passed 6-29-22)

## *PUBLIC HEALTH DEPARTMENT*

**§ 39.420 PUBLIC HEALTH DEPARTMENT.**

**§ 39.421 OFFICE VISIT FEES**

| *OFFICE VISIT FEES* | |
|---|---|
| ***Type*** | ***Fees*** |
| RN Visit | $60 |

| *OFFICE VISIT FEES* | |
|---|---|
| NP Visit | $95 to $357<br>Slide to RH rates for out-of-pocket payers ($60 - $260) |

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Ord. 99-02, passed 2-17-99; Ord. 2003-15, passed 10-15-2003; Ord. 2011-04, passed 7-6-2011; Ord. 2019-04, passed 7-3-2019; Ord. 2022-05, passed 6-29-2022)

**§ 39.422 LABORATORY SERVICES.**

| *PUBLIC HEALTH LABORATORY/PHARMACY SERVICE FEES* | |
|---|---|
| ***Type*** | ***Fees*** |
| Dispensing Fees | Cost + $15,<br>slide to cost + $10 for RH program and out -of-pocket payers |
| In-house lab testing (point-of-care testing) | $15 per test |
| Venipuncture | $15 |
| Outside lab testing | At cost set by lab |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Ord. 2003-15, passed 10-15-2003; Ord 2005-12, passed 6-1-2005; Ord. 2010-02, passed 6-2-2010; Ord. 2011-04, passed 7-6-2011; Ord. 2013-06, passed 6-5-2013; Ord. 2014-03, passed 6-18-14; Ord. 2015-04, passed 6-17-2015; Ord. 2019-04, passed 7-3-2019; Ord. 2022-05, passed 6-29-2022)

**§ 39.423 IMMUNIZATIONS.**

| *PUBLIC HEALTH INJECTION FEES* | |
|---|---|
| ***Type*** | ***Fees*** |
| PPD | $58 |

| *PUBLIC HEALTH INJECTION FEES* | |
|---|---|
| Federally/State funding immunizations | Administration Fee $21.96 per injection |
| All other immunizations | Cost + $58 administering fee for first doses in a visit<br>Cost + $28 administering fee for additional doses in a visit |
| COVID-19 Vaccine - If federal funding ends for this immunization, fee would be same as all other immunizations | Administration fee based on current CMS rate, no out of pocket expenses charged |
| Other Injections (non immunizations) | $58 plus applicable visit and dispensing fees |

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Ord. 99-02, passed 2-17-99; Ord. 2003-07, passed 6-18-2003; Ord. 2003-15, passed 10-15-2003; Ord. 2004-10, Passed 6-2-2004; Ord. 2005-12, passed 6-1-2005; Ord. 2009-04, passed 6-17-2009; Ord. 2010-02, passed 6-2-2010; Ord. 2011-04, passed 7-6-2011; Ord. 2013-06, passed 6-5-2013; Ord. 2014-03, passed 6-18-14; Ord. 2015-04, passed 6-17-2015; Ord. 2018-04, passed 7-3-2019; Ord. 2022-05, passed 6-29-2022)

**§ 39.424 [Section Deleted]**

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Ord. 2005-12, passed 6-1-2005; Ord. 2010-02, passed 6-2-2010; Ord. 2013-06, passed 6-5-2013 Ord. 2015-04, passed 6-17-2015; Ord. 2022-05, passed 6-29-2022)

**§ 39.425 MISCELLANEOUS SERVICES.**

| *PUBLIC HEALTH MISCELLANEOUS FEES* | |
|---|---|
| ***Type*** | ***Fees*** |

| *PUBLIC HEALTH MISCELLANEOUS FEES* | |
|---|---|
| Vital records - birth or death certificate | $25/each |
| Additional copies requested at same time | $25/each |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Ord. 2010-02, passed 6-2-2010; Ord. 2012-10, passed 6-20-12; Ord. 2016-07, passed 6-15-16; Ord. 2017-17, passed 12-6-2017)

## § 39.426 ENVIRONMENTAL HEALTH PROGRAM

| *FOOD SERVICE - Annual Fee - January 1 to December 31* | |
|---|---|
| ***Description*** | ***Fees*** |
| Full service restaurant (based on seating criteria)<br>0-15 seats<br>16-50 seats<br>51-150 seats<br>150+ seats<br>Not for Profit License | <br>$728<br>$803<br>$938<br>$1030<br>$114 |
| Limited service restaurant | $429 |
| Bed and breakfast | $292 |
| Commissary | $511 |
| Warehouse | $206 |
| Mobile food unit<br>Class 1 to 3<br>Class 4 | <br>$320<br>$530 |
| Benevolent facility, whose main focus is to serve food directly to indigent populations at no charge | $-0- |

| *FOOD SERVICE - Annual Fee - January 1 to December 31* | |
|---|---|
| Temporary restaurant | |
| Single event, intermittent & seasonal | $120 |
| Not for profit license - intermittent & seasonal | $65 |
| Not for profit license - single event (per calendar year) if qualifies as benevolent organization | $34 |
| Exempt Food Administrative Processing Fee | $34 |
| Vending machines (by number of machines) | |
| 1-10 units | $103 |
| 11-20 units | $160 |
| 21-30 units | $229 |
| 31-40 units | $343 |
| 41-50 units | $366 |
| 51-75 units | $378 |
| 76-100 units | $446 |
| 101-250 units | $583 |
| 251-500 units | $915 |
| 501-750 units | $1144 |
| 751-1000 units | $1716 |
| 1001-1500 units | $1830 |
| 1501+ units | $1945 |
| Reinstatement fee - to reinstate a license after the December 31 expiration, the applicant must pay a reinstatement fee of $100 in addition to the license fee required. The reinstatement fee shall increase by an additional $100 on the first day of each succeeding month until the license is reinstatement | $100 per month |
| Inspection fee - Quarterly inspections resulting from 2 consecutive failures of 70 points or less | One-half of original license fee for each inspection |
| Reinspection fee - for any reinspections beyond 2 in one calendar year | $171/hour with 1 hour minimum |

| *TOURIST FACILITIES - Annual Fee - January 1 to December 31* | |
|---|---|
| ***Description*** | ***Fees*** |
| Tourist accommodation | $100 |
| Organizational camp | $100 |

| ***TOURIST FACILITIES - Annual Fee - January 1 to December 31*** | |
|---|---|
| Recreational Park (by number of spaces)<br>0-50 spaces<br>51-100 spaces<br>101+ spaces | <br>$100+$3.00/space<br>$100+$2.00/space<br>$100+$1.39/space |
| Non-renewal/late penalty fee - facilities that renew later than January 15 will be assessed a penalty fee of 50% of the original fee, and another 50% on the first day of each successive month of delinquency until thee fee is paid in full. | 50% per month |

| **POOL *FACILITIES - Annual Fee - January 1 to December 31*** | |
|---|---|
| ***Description*** | ***Fees*** |
| First pool/spa<br>Seasonal<br>Annual | <br>$243<br>$352 |
| Additional pool/spa<br>Seasonal<br>Pool | <br>$163<br>$243 |
| Reinspection fee - For any reinspections beyond 2 in one calendar year | $171/hour, with 1 hour minimum |
| Non-renewal/late penalty fee - facilities that renew later than January 15 will be assessed a penalty fee of 50% of the original fee, and another 50% on the first day of each successive month of delinquency until thee fee is paid in full. | 50% per month |

| **PLAN REVIEW** | |
|---|---|
| ***Description*** | ***Fees*** |
| Full service restaurant | $502 |
| Limited service restaurant | $252 |
| Seasonal temporary restaurant | $138 |
| Bed and breakfast | $217 |
| Commissary | $275 |
| Warehouse | $172 |

| PLAN REVIEW | |
|---|---|
| Mobile food unit<br>Class 1 to 3<br>Class 4 | <br>$458<br>$458 |
| Benevolent facility, whose main focus is to serve food directly to indigent populations at no charge | $-0- |
| Not for Profit | $239 |
| School Plan Review | $166 |
| Remodeling<br>Full service restaurant<br>All other food facilities | <br>$257<br>$114 |

| INSPECTION FEE FOR FACILITIES LICENSED BY OTHER AGENCIES | |
|---|---|
| ***Description*** | ***Fees*** |
| Child care facilities | $231 |
| Schools<br>Central kitchen<br>On-site prep kitchen<br>Finishing kitchen<br>Satellite | <br>$275<br>$231<br>$207<br>$91 |
| Correctional facilities - per hour (time includes travel and reporting) | $177/hour |
| Non-licensed facilities - per hour (time includes travel and reporting) | $177/hour |

(Ord. 2004-17, passed 12-15-2004; Ord. 2006-12, passed 5-3-2006; Ord. 2007-06, passed 6-6-07; Ord. 2008-15, passed 11-5-08; Ord. 2010-02, passed 6-2-2010; Ord. 2011-01, passed 1-19-2011; Ord. 2011-04, passed 7-6-2011; Ord. 2012-10, passed 6-20-12; Ord. 2013-06, passed 6-5-2013; Ord. 2013-10, passed 1-2-2014; Ord. 2014-03, passed 6-18-14; Ord. 2016-07, passed 6-15-16; Ord. 2018-02, passed 6-20-18; Ord. 2022-05, passed 6-29-22; Ord. 2023-05, passed 6-21-23; Ord. 2025-07, passed 6-18-2025; Ord. 2026-05, passed 6-17-26)

## § 39.427 ONSITE WASTEWATER TREATMENT SYSTEM PROGRAM

| ONSITE WASTEWATER TREATMENT SYSTEM<br>All Application Fees will have DEQ Surcharge Fee Added<br>Unless Otherwise Noted | |
|---|---|
| **Description** | **Fees** |
| Site Evaluation | |
| Single family dwelling - First lot $824 | $778 |
| Single family dwelling - Each additional lot evaluated during initial visit | $778 |
| Commercial facility with a design capacity of 1,000 gpd or less | $778 |
| Commercial facility with a design capacity of 1,001 - 1,500 gpd | $979 |
| Commercial facility with a design capacity of 1,501 - 2,000 gpd | $1,066 |
| Commercial facility with a design capacity of 2,001-2,500 gpd | $1,268 |
| Existing system report | $732 |
| Construction/Installation Permits: | |
| For systems with a design capacity of less than 600 gpd | |
| System Type A | $513 |
| System Type B | $988 |
| System Type C | $1,153 |
| System Type D | $1,413 |
| System Type E | $1,739 |
| Plan Review for Commercial Facility Systems | $-0- |
| For systems with a design capacity of 601-1,000 gpd | |
| System Type A | $513 |
| System Type B | $988 |
| System Type C | $1,153 |
| System Type D | $1,413 |
| System Type E | $1,739 |
| Plan Review for Commercial Facility Systems (No surcharge fee) | $421 |
| For systems with a design capacity of 1,001-1,500 gpd | |
| System Type A | $622 |
| System Type B | $1,098 |
| System Type C | $1,263 |
| System Type D | $1,502 |
| System Type E | $1,899 |

| ONSITE WASTEWATER TREATMENT SYSTEM<br>All Application Fees will have DEQ Surcharge Fee Added<br>Unless Otherwise Noted | |
|---|---|
| Plan Review for Commercial Facility Systems (No surcharge fee) | $494 |
| For systems with a design capacity of 1,501-2,000 gpd | |
| System Type A | $732 |
| System Type B | $1,208 |
| System Type C | $1,373 |
| System Type D | $1,591 |
| System Type E | $1,959 |
| Plan Review for Commercial Facility Systems (No surcharge fee) | $568 |
| For systems with a design capacity of 2,001-2,500 gpd | |
| System Type A | $842 |
| System Type B | $1,318 |
| System Type C | $1,483 |
| System Type D | $1,681 |
| System Type E | $2,068 |
| Plan Review for Commercial Facility Systems (No surcharge fee) | $640 |
| Reinspection fee - System Types A - E (No surcharge fee) | $162 |
| Type A = Gray water waste disposal sumps<br>Type B = Holding tanks<br>Type C = Standard subsurface, absorption trenches in saprolite, redundant, seepage trench, steep slope<br>Type D = Alternative treatment technologies, capping fill, pressurized distribution, tile dewatering<br>Type E = Recirculating gravel filter, sand filter (commercial or residential) | |
| Pump Evaluation fee. For all permits for Types A and B that specify the use of a pump or dosing siphon except for sand filter, alternative treatment technologies, recirculating gravel filter, and pressurized distribution systems. (No surcharge fee) | $74 |
| Alteration Permits: | |
| Major Alteration | $631 |
| Minor Alteration | $302 |

| ONSITE WASTEWATER TREATMENT SYSTEM<br>All Application Fees will have DEQ Surcharge Fee Added<br>Unless Otherwise Noted | |
|---|---|
| Repair Permits - Single Family Dwelling<br>Major Repair<br>Minor Repair | <br>$612<br>$293 |
| Repair Permits - Commercial Facility<br>Major Repair<br>Minor Repair | <br>$1,153<br>$530 |
| Permit Transfer, Reinstatement or Renewal<br>Field Visit Required<br>Field Visit Not Required | <br>$595<br>$174 |
| Authorization Notices:<br>Field Visit Required<br>Field Visit Not Required | <br>$714<br>$183 |
| Renewal of hardship authorization for temporary dwelling:<br>Field Visit Required<br>Field Visit Not Required | <br>$249<br>$114 |
| Alternative system inspection - Holding tanks | $439 |
| Alternative system inspection | $536 |
| Land Use Clearance (No surcharge fee) | $52 |
| Annual report evaluation - Holding tanks (No surcharge fee)<br>Hard copy submittal<br>Online submittal | <br>$34<br>$29 |

| ONSITE WASTEWATER TREATMENT SYSTEM<br>All Application Fees will have DEQ Surcharge Fee Added<br>Unless Otherwise Noted | |
|---|---|
| Annual report evaluation - Sand filters, pressurized distribution systems, recirculating gravel filers, and alternative treatment technology (No surcharge fee)<br>Hard copy submittal<br>Online submittal<br>Compliance fee - If annual report is not filed | <br><br>$68<br>$57<br>**$57** |
| Pumper truck inspections (No surcharge fee)<br>First vehicle, each inspection<br>Each additional vehicle, each inspection | <br>$114<br>$57 |
| Compliance Recover Fee - If fail to file any required application | Equal to required permit fee |

(Ord. 2016-10, passed 10-19-2016; Ord. 2024-03, passed 7-3-2024; Ord. 2025-07, passed 6-18-2025; Ord. 2026-05, passed 6-17-2026)

## *PUBLIC WORKS DEPARTMENT*

### § 39.500 PUBLIC WORKS DEPARTMENT.

### § 39.510 ROAD DEPARTMENT.

| *ROAD FEES* | | |
|---|---|---|
| *Section No.* | *Description* | *Fees* |
| § 39.511 | Copies | $0.25 each page |
| § 39.512 | Maps<br>8½ x 11 or (Ax)<br>11 x 17 or (A)<br>18 x 24 or (B)<br>24 x 36 or (C)<br><br>County road map book | <br>$1.00<br>$2.00<br>$3.00<br>$5.00<br><br>$20.00 |

| *ROAD FEES* | | |
|---|---|---|
| § 39.513 | LID | $2,000 |
| § 39.514 | Access permits:<br>Access or private road crossing permits | <br>$50 |
| § 39.515 | Oversize permits: Overweight, overwidth, overlength permits | Maximum allowed under State Statute ORS 818.270 |
| § 39.516 | Road vacation | $500 plus surveying costs |
| § 39.517 | Road legalization | $250 |
| § 39.518 | Way of necessity | $1,000 or actual cost, whichever is more |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Ord 2018-02, passed 6-20-2018; Ord. 2019-04, passed 7-3-2019; Ord. 2024-04, passed 7-3-2024)

**§ 39.520 SURVEYOR.**

| ***SURVEYOR FEES*** | | |
|---|---|---|
| ***Section No.*** | ***Description*** | ***Fees*** |
| § 39.521 | Copies | $0.25 per page |
| § 39.522 | Filing fee (for all surveys, plats, partitions, subdivisions and replats) | $75 |
| § 39.523 | Research fee | $30 (per hour) |
| § 39.524 | Partition plat review fee | $500 |
| § 39.525 | Subdivision plat and replats review fee | $750 + $50 per lot |
| § 39.526 | Maps<br>8½ x 11<br>11 x 17<br>8 x 24<br>24 x 36 | <br>$1.00<br>$2.00<br>$3.00<br>$5.00 |
| § 39.527 | Road vacation fee | $125 |
| § 39.528 | Property line adjustment review fee | $150 |
| § 39.529 | Affidavit of Correction | $25 |

| *SURVEYOR FEES* | | |
|---|---|---|
| § 39.530 | Vacation Marking Plat Fee | $25 |

(Order No. 94-20, adopted 11-7-94; Order No. 95-08, adopted 10-4-95; Ord. 99-02, passed 2-17-99; Ord. 99-14, passed 12-29-1999; Ord. 2006-12, passed 5-3-2006; Ord. 2008-06, passed 4-2-2008; Ord. 2014-03, passed 6-18-14; Ord. 2015-04, passed 6-17-2015; Ord. 2018-02, passed 6-20-2018; Ord. 2019-04, passed 7-3-2019; Ord. 2019-13, passed 1-2-2020; Ord. 2023-08, passed 12-5-2023)

## *COMMUNITY DEVELOPMENT DEPARTMENT*

### § 39.600 LAND USE PLANNING.

### § 39.611 LAND USE APPLICATIONS

| *Application* | *Fees* |
|---|---|
| Amendments - fees are cumulative when multiple amendments are required<br><br>Comprehensive Plan Text Amendment; Development Code (Zoning) Text Amendment; Zone Map Amendment; and Comprehensive Plan Map Amendment Change | $2,000 + cost for postage, copies & publication of notice |
| Co-Adoption of code/plans within a city urban growth boundary (City generated) | Cost for postage, copies & publication of notice |
| Aggregate Goal 5 Site | $3,000 or as provided in §39.617 plus reimbursement for necessary consultant reports (Does not include the fee of a Zone Map Amendment or a Comprehensive Plan Text Amendment) |
| Annual Renewal/Review when required | $60 |

| *Application* | *Fees* |
|---|---|
| Annual Renewal/Review - Commercial Wind Energy Facilities | $500 + cost for postage, copies, publication of notice, additional research time, and third party review if applicable |
| Appeals of Planning Commission Decision | $800 |
| Burning Permits - per farm or property | $20 |
| Conditional Use Permit | $750 + cost for postage, copies & publication of notice |
| Conditional Use Permit - Temporary Hardship Dwelling | $350 + cost for postage, copies & publication of notice |
| Conditional Use Permit - Commercial Utility Facilities, including wind, solar, and other energy generation facilities<br><br>If application includes goal exception<br><br>For renewable wind projects<br><br>For renewable solar projects | $5,000 + cost for postage, copies, publication of notice & reimbursement for necessary consultant reports + $500/tax lot after first tax lot<br><br>Additional $2,000<br><br>Additional $1,000 per tower<br><br>Additional $400/MW for projects over 30 MW |
| Conditional Use Permit - including but not limited to, Utility Facilities in non-resource zones, as well as Cell Towers, Communications Towers, Met Towers and Transmission Towers - over 200 feet in height | $2,500 + cost for postage, copies & publication of notice, additional research time, + $500/tax lot after first tax lot |
| Conditional Use Permit - Small Significant Aggregate Site | $2,000 + cost for postage, copies & publication of notice |
| Design Review | $350 (includes the fee of a Zoning Permit) |
| Field Inspection - Replacement Dwelling Removal Verification | $75 |

| *Application* | *Fees* |
|---|---|
| Floodplain Development Permit | $250 (includes the fee of a Zoning Permit) |
| Floodplain Verification and Map | $50 |
| Floodplain Research (if not associated with a zoning permit) | $15 + $75/hour computer research |
| GIS Research | $75/hour |
| Land Division, including an expedited land division | $750 + cost for postage, copies & publication of notice |
| Land Use Compatibility Statements (DEQ, DMV, natural resource grant reviews, etc. ) and Building Permit sign-off if separate from a Zoning Permit | $25 |
| Land Use Compatibility Statements - OWRD | $25/tax lot (Maximum of $250) |
| Land Use Decision | $750 + cost for postage, copies & publication of notice |
| Land Use Decision, Farm Dwelling | $750 + cost for postage, copies & publication of notice |
| Land Use Decision, Non-Farm Dwelling | $1000 + cost for postage, copies & publication of notice |
| Land Use Decision, Utility Facilities Necessary for Public Service, including waste treatment systems, communication and transmission towers under 200 feet in height, excluding Commercial Energy Facilities over 1 MW | $2,500 + cost for postage, copies, publication of notice & additional research time + $500/tax lot after first tax lot |
| Landscape Design | $100/hour |
| Legal Lot of Record Determination<br>If research exceeds 2 hours, hourly research fee of $75 added | $100 + $75/hour for over 2 hours research |
| Pre-application review for a dwelling on resource land (e.g., farm dwellings, non-farm dwellings, etc.) and other land use request applications review | $100 + $75/hour for over 2 hours research |

| *Application* | *Fees* |
|---|---|
| Printing of electronically submitted applications over 6 pages | $.25/page |
| Property Line Adjustments | $350 + cost for postage, copies & publication of notice |
| Public Notice | $2 per notice |
| Public Notice - Newspaper | Cost for the newspaper public notice will be charged to applicant |
| Remand | Current applicable fee for that application |
| Requests for a Public Hearing from an Administrative Decision | Cost of preparing for and conducting the hearing, or $250, whichever is less |
| Review of non-emergency DSL/COE removal/fill permit | $50 |
| Review and recommendations of land use designation conversions, comprehensive plan and zone changes, and similar actions within an urban growth area that are not otherwise subject to County permits (City or Applicant generated) | $500 + cost for postage, copies & publication of notice |
| Smoke Management Permits - per farm or property | $50 |
| Subdivisions or Cluster Development | $1000 + cost for postage, copies & publication of notice + $25/lot for over 10 lots |
| Variance | $500 + cost for postage, copies & publication of notice |
| Verification of a Non-Conforming Use | $500 + $75/hour for over 2 hours research |
| Zoning Permit | $100/tax lot |
| Zoning Permit - Cell or Met Tower, Transmission Lines and wind turbines | $200/tax lot |

| *Application* | *Fees* |
|---|---|
| Zoning Permit Amendment | $25 |

(Order No. 94-20, adopted 11-7-94; Order No. 95-08, adopted 10-4-95; Am. Ord. passed - -96; Ord. 99-02, passed 2-17-99; Ord. 99-14, passed 12-29-1999; Ord 2001-03, passed 6-6-2001; Ord. 2002-05, passed 6-5-2002; Ord. 2003-07, passed 6-18-2003; Ord. 2004-10, passed 6-2-2004; Ord. 2005-12, passed 6-1-2005; Ord. 2006-12, passed 5-3-2006; Ord. 2007-06, passed 6-6-07; Ord. 2008-10, passed 6-20-2008; Ord. 2009-04, passed 6-17-2009; Ord. 2010-02, passed 6-2-2010; Ord. 2011-04, passed 7-6-2011; Ord. 2012-10, passed 6-20-12; Ord 2013-06, passed 6-5-2013; Ord. 2016-07, passed 6-15-16; 2017-06, passed 6-7-2017; Ord. 2019-10, passed 11-7-2019; Ord. 2022-05, passed 6-29-2022; Ord. 2024-04, passed 7-3-2024; Ord. 2026-05, passed 6-17-2026)

**§ 39.612 MAPS.**

| *Map Prints* | |
|---|---|
| Assessor's Tax map with zoning (18"x20") | $7.50 each |
| Custom Computer generated maps<br>Printed Paper Maps<br>8½"x11"<br>24"x36" or larger | <br><br>$5 plus Labor<br>$20 plus Labor |
| Labor - Map data work (also graphics and desk-top publishing) | $75/hour plus cost of materials. A minimum of ½ hour to be charged. |
| Pre-Made Computer Generated Maps<br>Printed Paper Maps<br>24"x36"<br>36"x48" | <br><br>$20<br>$25 |
| GIS Datasets<br>Shapefile, layer, coverage with associated attributes. Payment and signed GIS User License Agreement must be provided prior to distribution<br>Countywide Zoning Shapefile - excludes city zones<br>City Zoning Shapefiles - Larger Areas<br>City Zoning Shapefiles - Smaller Areas | <br>$15 each, plus Labor if data is customized<br><br>$200<br>$75<br>$40 |

| *Aerial photos* | |
|---|---|
| 8½x11 color copy | $5 each |
| Large Color Prints (24"x24") | $20 each |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 2001-03, passed 6-6-2001; Ord. 2002-05, passed 6-5-2002; Ord. 2006-12, passed 5-3-2006; Ord. 2008-10, passed 6-20-2008; Ord. 2009-04, passed 6-17-2009; Ord. 2010-02, passed 6-2-2010; Ord. 2011-04, passed 7-6-2011; Ord. 2013–06, passed 6-5-2013; Ord. 2016-07, passed 6-15-16)

**§ 39.613 COPIES.**

| *Photocopier copies* | |
|---|---|
| Copies | $0.25 per page |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 2001-03, passed 6-6-2001)

**§ 39.614 PUBLICATIONS.**

| *Publications*<br>*(Other documents based upon printing costs)* | |
|---|---|
| Comprehensive Plan | $50 each |
| Development Ordinance | $35 each |
| Technical Report | $50 each |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 2002-05, passed 6-5-2002)

**§ 39.615 RESEARCH.**

| *Research* | |
|---|---|
| Computer research | $65 hour |

| | |
|---|---|
| Office research | Actual costs based upon salaries and expenses |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 2002-05, passed 6-5-2002)

**§ 39.616 MAIL AND SHIPPING.**

| | |
|---|---|
| Mail/shipping requests | Actual costs with a $2.50 minimum charge |
| Fax | $5 first page; $1 additional pages |

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 99-02, 2-17-99)

**§ 39.617 FEE SCHEDULE SPECIAL PROVISIONS.**

(A) Certain projects require significantly more resources of the county to review than other projects. Examples include, but are not limited to energy facilities, state or federal facilities, large scale developments, and projects with regional impact.

(B) These projects involve more resources of the Planning Department and other county departments due to their complexity and their overall impacts on the community. The demands placed upon the Planning Department in effect jeopardize the ability of the Department to meet other obligations such as processing local applications and completing routine planning activities.

(C) For these time-consuming and large-scale projects that require excessive departmental resources to review, the Planning Director may require the applicant to sign a memorandum of agreement to compensate the county for actual costs incurred to complete the review of a project and process an application in a timely manner. Funds obtained through the memorandum of agreement may provide a means for the county to retain extra temporary personnel, or to cover other personnel, administrative, travel, or materials costs.

(D) Therefore, if it is determined by the Planning Director at the time of initial application or at any time during the application process, that staff time and departmental costs to process a specific land use application will be greater than that of other similar applications, the Planning Director may require an applicant to enter into a memorandum of agreement with the county which would establish a fee based upon the actual; staff time and departmental costs.

(E) In terms of energy facility review, the Planning Director may require the applicant to sign a memorandum of agreement at any time after the Notice of Intent is filed with the Energy Facility Siting Council or the Department of Energy, or upon submittal of an application for local permits. If the state of

Oregon Energy Facility Siting process, as defined in Oregon Administrative Rules Chapter 345, at the date this section becomes effective is superseded, the county shall continue to retain authority to require a memorandum of agreement for local review of energy facilities.

(F) If an applicant refuses to enter into a memorandum of agreement or there is failure to negotiate an acceptable fee, the applicant may appeal the Planning Director's decision to the Board of Commissioners for resolution. If the applicant and the county fail to reach an agreement, the application will not be processed.

(G) In order to defray the costs of enforcing county ordinances, particularly the Solid Waste and Development Ordinances, the Director shall impose fees on those properties and owners of those properties which are found not to be in compliance with any county ordinance. The County shall charge a monthly enforcement fee for each property that meets the following conditions:

(1) The property has been found to be in violation of a county ordinance;

(2) The finding of a violation was not appealed to Circuit Court through a writ of review;

(3) The property remains out of compliance with the violation cited and any subsequent notice(s) of violation.

The amount of the monthly enforcement fee shall be:

| | |
|---|---|
| For properties with 1 to 4 dwelling units: | $ 50.00 |
| For properties with 5 to 20 dwelling units: | $100.00 |
| For properties with over 20 dwelling units: | $150.00 |
| For properties with all dwelling units unoccupied: | $ 50.00 |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96)

**§ 39.618 DOUBLE FEES.**

Double fees will be charged for all actions which have resulted from a violation of the Development Ordinance.

§ 39.619 [Section Deleted]

(Ord. 2010-02, passed 6-2-2010)

**§ 39.620 RURAL ADDRESSING.**

Pursuant to Chapter 93 of this code, the following fees shall be applicable.

| *RURAL ADDRESSING FEES* | | |
|---|---|---|
| *Section No.* | *Description* | *Fees* |
| § 39.621 | New or replacement address marker | $50 |
| § 39.622 | Request to name or rename a road - administration fee | $50 |
| § 39.623 | Road sign (double-sided), post and installation | $300 |
| § 39.624 | Road sign (single-sided) | $100 |
| § 39.625 | Research labor fee<br>changing map index book (per hour)<br>rural addressing (per hour) | $25 |
| § 39.626 | Addressing labor fee<br>(per hour, per employee, including travel time) | $25 |

(Ord. passed - -96; Ord. 2002-05, passed 6-5-2002; Ord. 2006-12, passed 5-3-2006; Ord. 2022-05, passed 6-29-2022)

**§ 39.628 CODE ENFORCEMENT**

| *CODE ENFORCEMENT* | |
|---|---|
| Private Property Abandoned Vehicle<br>- To Process Certificate | $25/vehicle |

(Ord. 2007-02, passed 3-7-2007)

**§ 39.630 [Section Deleted]**

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Am. Ord. passed - -96; Ord. 2012-10, passed 6-20-12; Ord. 2022-05, passed 6-29-2022)

**§ 39.640 EMERGENCY MANAGEMENT.**

| *EMERGENCY MANAGEMENT FEES* | | |
|---|---|---|
| *Section No.* | *Description* | *Fees* |
| § 39.640 | Ambulance service franchise application renewal fee | $100 |

(Ord. 2002-05, passed 6-5-2002)

## *SHERIFF'S OFFICE*

### § 39.700 SHERIFF'S OFFICE.

### § 39.710 CORRECTIONS/CRIMINAL DIVISION.

| *CORRECTIONS/CRIMINAL DIVISION FEES* | | |
|---|---|---|
| *Section No.* | *Description* | *Fees* |
| § 39.711 | Outside county inmates | $65 per day |
| § 39.712 | SB 1145 offenders | $53 per day |
| § 39.713 | Fingerprinting fee<br><br>Electronic fingerprinting and submission (includes two identical paper copies of card at time of fingerprinting)<br><br>Additional paper copies of fingerprint card (at time of fingerprinting)<br><br>Paper fingerprints cards | <br><br>$20<br><br><br>$10/each<br><br><br>$20/each |
| § 39.714 | Police reports after 2007<br>Report if missing requesting information (date, name, etc.)<br>Reports prior to 2008<br>Research/Redaction per hour if in excess of 1 hour<br>Photos/DVD video<br>911 Recording | $10<br>$15<br><br>$20<br>$30/hour<br><br>$20/CD<br>$25/CD |

| *CORRECTIONS/CRIMINAL DIVISION FEES* | | |
|---|---|---|
| § 39.715 | Booking fee | $25 |
| § 39.716 | Medical screening fee | $25 |
| § 39.717 | Vehicle Impound | $60 |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Ord. 2001-03, passed 6-6-2001; Ord. 2003-07, passed 6-18-2003; Ord. 2013-06, passed 6-5-2013; Ord. 2014-03, passed 6-18-14; Ord. 2015-04, passed 6-17-2015; Ord. 2016-07, passed 6-15-2016; Ord. 2020-04, passed 7-1-2020)

**§ 39.720 CIVIL DIVISION.**

| *CIVIL DIVISION FEES* | | |
|---|---|---|
| *Section No.* | *Description* | *Fees* |
| § 39.721 | Service of process:<br>Service of summons, civil subpoenas, order, small claims, writ of execution or similar documents directed to not more than two different parties at the same address for each case;<br>For more than two parties in a case at the same address the fee increases to $20 per party served | $50<br>$28/party if over two |
| § 39.722 | Writ of garnishment | $25 |
| § 39.723 | Long distance service of process:<br>For service involving travel in excess of 75 miles round trip, an additional fee not to exceed $40 may be billed. | $50 |

| *CIVIL DIVISION FEES* | | |
|---|---|---|
| § 39.724 | Seizure and sale of property:<br><br>Seizure and sale of personal or real property, enforcement of writ, or other enforcement or seizure. Fee for initial hour if no more than 2 deputies or personnel services are used.<br><br>Within the initial first hour, if more than 2 deputies or personnel services are used, additional charge per each deputy or personnel beyond 2.<br><br>Beyond the initial first hour, additional charge per hour per each deputy or personnel services used. Umatilla County Sheriff's Office will determine the amount of personnel needed based on tactical and other enforcement concerns. Time is figured by rounding up to the next hour | <br><br>$89 Plus Notice Process Fee<br><br>$60/hour per deputy<br><br>$60/hour |
| § 39.725 | Conveyance of real property sold | $56 |
| § 39.726 | Distraint warrants:<br>Processing distraint warrants for state agencies | $6.25 |
| § 39.727 | Concealed handgun license | $15 (county retains $100, $15 is paid to state police) |
| § 39.728 | Concealed handgun license renewal | $75 |
| § 39.729 | Concealed handgun license replacement:<br>Fees for replacement due to loss or change of address | $15 |
| § 39.730 | Concealed handgun license fingerprinting (Oregon State Police fee) | $15 |
| § 39.731 | Folio (defined as 100 words) | $4 |

| | | |
|---|---|---|
| § 39.732 | Sheriff Sales:<br>Additional minimum fee required prior to sale to cover the anticipated expenses incurred by the county for giving notice of the sale, conducting the sale, notice given after the sale, folio fees, mailing expenses and other post sale administration of the sale as authorized by ORS. Hourly rates is factored into fee based on wages and benefits. The fee shall be received in the form of a deposit prior to sale. The county will establish this as a flat fee, but reserves the right to bill to recover expenses incurred if the sale requires an excessive amount of certified mailings, postings or other expenses to execute sale | $450 |
| § 39.733 | Publication Fees:<br>Publication fees will be determined by the quote received from the newspaper or website used for publication and is to be payable to the County prior to authorization to publish | Cost of Publication |

(Ord. 94-20, passed 11-7-94; Am. Ord. 95-08, passed 10-4-95; Ord. 2001-03, passed 6-6-2001; Ord. 2003-07, passed 6-18-2003; Ord. 2006-12, passed 5-3-2006; Ord.2010-02, passed 6-2-2010; Ord. 2011-09, passed 12-21-2011; Ord. 2014-03, passed 6-18-14; Ord. 2015-04, passed 6-17-2015; Ord. 2016-07, passed 6-7-2016; Ord. 2021-05, passed 7-7-21; Ord. 2023-05, passed 6-21-2023)

## *COMMUNITY JUSTICE DEPARTMENT*

### § 39.750 COMMUNITY CORRECTIONS

| *COMMUNITY CORRECTIONS FEES* | | |
|---|---|---|
| *Section No.* | *Description* | *Fees* |
| § 39.752 | Electronic surveillance | $15/day |
| § 39.753 | Transitional House Rent | $200/month or $7 day prorated |
| § 39.754 | Community service - one time charge | $40 |
| § 39.755 | Misdemeanor Alternative Custody Program | $150/month |

| *COMMUNITY CORRECTIONS FEES* | | |
|---|---|---|
| § 39.756 | Out-of-state client transfer (compact eligible) with misdemeanor conviction | $300 |
| § 39.757 | Alcohol and Drug Treatment referral | $25 |
| § 39.758 | Treatment Work Book Cost (payable before level advancement) | $24.95 |
| § 39.759 | Urinalysis | $15 per test |
| § 39.760 | Work Crew - daily rate | $300/day |

(Ord. 2000-06, passed 6-7-2000; Ord. 2002-04, passed 3-20-2002; Ord. 2004-10, passed 6-2-2004; Ord. 2008-07, passed 4-16-2008; Ord. 2008-14, passed 8-6-2008; Ord. 2008-16, passed 11-15-2008; Ord. 2009-05, passed 10-7-2009; Ord.2012-10, passed 6-20-12; Ord. 2015-04, passed 6-17-2015; Ord. 2017-08, passed 6-7-2017; Ord. 2020-04, passed 7-1-2020; Ord. 2022-05, passed 6-29-2022; Ord. 2026-05, passed 6-17-2026)

**§ 39.780 YOUTH SERVICES.**

| *YOUTH SERVICES FEES* | | |
|---|---|---|
| *Section No.* | *Description* | *Fees* |
| § 39.781 | Detention fee | $140 per day |
| § 39.782 | Alcohol possession/Less than 1 ounce<br>Marijuana diversion fees:<br>Referrals involving the use or abuse of alcohol/marijuana:<br>First offense<br>Second offense<br>Third offense<br>With each subsequent referral - increase in fee of $100 per drug and alcohol referral | <br><br><br><br>$100<br>$200<br>$300 |

| *YOUTH SERVICES FEES* | | |
|---|---|---|
| § 39.783 | GPS Monitoring<br>S.C.R.A.M. Monitoring (bracelet and modem) | $15/day<br>$15/day + $35 hookup |
| § 39.784 | Supervision fee<br>Deferred Disposition/Formal court probation<br>Formal accountability agreement<br>Diversion agreement<br>Fee is assessed on each judgment and disposition and agreement | <br>$200<br><br>$150<br>$75 |
| § 39.785 | Urinalysis - positive test<br>Urinalysis - negative test | <br>$25<br>$15 |

(Ord. 94-20, passed 11-7-94; Ord. 95-08, passed 10-4-95; Ord. 2000-06, passed 6-7-2000; Ord. 2001-03, passed 6-6-2001; Ord. 2002-05, passed 6-5-2002; Ord. 2003-07, passed 6-18-2003; Ord. 2004-10, passed 6-2-2004; Ord. 2006-12, passed 5-3-2006; Ord. 2007-06, passed 6-6-2007; Ord. 2008-04, passed 2-20-2008; Ord. 2009-03, passed May 27, 2009; Ord. 2009-04, passed 6-17-2009; Ord, 2010-02, passed 6-2-2010; Ord. 2011-04, passed 7-6-2011; Ord. 2014-03, passed 6-18-14; Ord. 2017-08, passed 6-7-2017)